

Volunteer Role Description

- JOB TITLE:** Sessional Worker, Young Carers and Young Disabled People Volunteer
- AREA COVERED:** Sessions will take place in Taunton, Bridgwater, Burnham on Sea and Wellington
- RESPONSIBLE TO:** Children's and Young People's Activities Project Coordinator.

Objective

Compass Disability Services' mission is to enable and empower disabled people and carers to have independence, choice and control in their lives.

Volunteer Sessional Workers will help to deliver a vibrant and comprehensive range of fortnightly activities for young disabled people and young carers (aged 11 to 16) in separate groups at Compass Wellbeing and monthly as separate groups as part of an outreach programme in other parts of Somerset, including Bridgwater, Burnham On Sea and Wellington.

The main objective of activities will be to:

- Increase social interaction and integration with other children and young people.
- Improve resilience, confidence and self-esteem and physical and emotional wellbeing.

Main Duties

1. To support the Sessional Worker or Children's and Young People's Activities Project Coordinator in the planning, development and delivery of a programme of activities that meets young carers and young disabled people's needs and works to achieve the objectives detailed above.
2. To support the Sessional Worker to facilitate organised activities and training, in line with agreed session plans, for young carers and young disabled peoples groups.
3. To support the sessional worker to provide young carers and young disabled people with information, support, signposting and access to other services that will support them in their caring role, at school and in life.
4. To support the Sessional Worker or Children's and Young People's Activities Project Coordinator to develop a social media/online presence appropriate to young people. Ensuring that effective training, support and

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monitoring is provided to prevent bullying and ensure customer safety whilst online, in line with policy

5. To promote and encourage an inclusive and positive group setting at all times. This will require energy and enthusiasm and an ability to communicate at an appropriate level with young people, being open to any barriers to communication and working to overcome them.
6. To help promote opportunities for young people within the groups (over 14) to volunteer, e.g. helping plan sessions, facilitate young carers training, welcoming and befriending new members.
7. To encourage young carers and young disabled people to take advantage of opportunities to influence how groups are shaped and delivered with their needs in mind.
8. To encourage and support young people to participate in agreed fundraising activities in order to enhance group activities and facilities in line with their wants and needs
9. To develop positive, professional and empathetic relationships with young carers and young disabled people, ensuring that they feel listened to and are enabled, empowered and supported to have a better quality of life
10. To work closely with other staff members and volunteers as part of a team.
11. To ensure that, young carers, young disabled people and all others comply with relevant Health and Safety policies and procedures when working, volunteering, attending the centre or during the delivery of outreach sessions.
12. To alert the Sessional Worker Children's and young People's Activities Project Coordinator or other senior member of staff where there is a safeguarding or child protection concern or any other important concern.
13. To support the Sessional Worker to complete tasks that will enable them to monitor, evaluate and review the programmes of activities to ensure that the programme is varied and meeting the needs of young people.
14. To support the sessional worker to ensure that all young people are registered on arrival and that detailed up to date records and internal paperwork are maintained as per procedure.
15. To maintain a positive and professional image of the organisation at all times.
16. To be aware of and adhere to Compass Disability Services' policies and procedures at all times.

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17. To abide by the rules and guidelines as laid down in the Volunteer Handbook.
18. To remain aware of, and abide by, current legislation, organisation policy and the eight principles relating to Data Protection.
19. To commit to the necessary training and development activities in order to fulfil the role and your potential.
20. Any other duties considered necessary to further the aims of the organisation.

Person Specification

The Criteria for the role are:

A strong commitment to equality of opportunity for all sections of the community and an understanding of disability equality

Volunteers must be 16 years of age or over.

A passion to enhance the quality of life for young carers and young disabled people through the promotion of independence, choice and control.

An energetic and enthusiastic character with an ability to communicate at an appropriate level with young people.

An understanding of any barriers to participation and an ability to work to overcome them.

The role will involve the set up and break down of activities. The volunteer must be able to manage the physical demands of the role.

Terms of Engagement

Voluntary position

Working Hours

Evenings 5.00pm to 8.00pm

- Monday – Bridgwater every other week
- Tuesday - Burnham on Sea every other week
- Wednesday – Compass Wellbeing, Taunton every week
- Wellington dates and time to be confirmed, every other week commencing August 2017
- There may also be potential additional volunteering opportunities at weekends and throughout school holidays

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Uniform

You will be issued with a Polo Shirt and name badge that need to be worn at all times whilst volunteering, you will be responsible for the maintenance and laundering of these items in line with care instructions issued . You will need to wear closed toe shoes (Not sandals or flip flops), Trousers or skirt and a cardigan or zip up fleece if required. It is preferable that your own attire is black, navy or dark in colour if possible.

Remuneration

This is a voluntary position. Reasonable expenses as detailed in the Volunteer Expenses Policy will be claimable

Disclosure and Barring Service (DBS)

The post holder will be engaged in activity that will make them subject to a Child Workforce Enhanced Disclosure with barred list. Associated costs will be met by Compass Disability Services.

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