

Name of candidate:	
Reference	

The above named person has expressed an interest in working with Compass Disability Services/CDST Ltd and has given your name as a referee.

All information will be treated confidentially and in accordance with relevant legislation and guidance.

Your knowledge of the candidate		
Dates of employment or dates known to you: (DD/MM/YY)	From:	To:
Capacity in which the candidate was employed or known:		
Reason for Leaving:		

Safeguarding and child protection concerns		
This post may involve working with vulnerable adults, children and young people. As an organisation committed to the welfare and protection of vulnerable adults, children & young people, we wish to know if you are aware of any reason why this person might not be suitable to work with us including substantiated allegations and/or disciplinary action	<input type="checkbox"/> No	<input type="checkbox"/> Yes – please provide more information:

Please rate the candidate on the following qualities:	Poor	Average	Good
Attendance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timekeeping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other information

Please add any further information or comments that you feel are relevant to the person:

Your details and declaration

Name	
Organisation	
Position	
Contact number(s)	
I declare that all of the information supplied presents a true and accurate record of the above named individual. Tick box	
Signature	
Date	

By pressing submit you are agreeing the information given above is correct (**tick box?**)

Submit button (to go to: info@compassdisability.org.uk)

Thank you for your help and cooperation in completing this reference